

SEASON 26 STUDENT HANDBOOK

CS

CENTER STAGE

DANCE STUDIO

DS

ESTABLISHED 1996
TRUSTED - INCLUSIVE - FAMILY OWNED



SCAN ME

179 GREEN ST. MELROSE - 781.665.5059
WWW.CENTERSTAGESTUDIO.ORG

EXPERIENCED & EDUCATED DANCE FACULTY
Ana Bueso, Tina Cassidy, Fadayz, Mikayla Martin
Christina Leonard, Director

- WELCOME TO SEASON 26 - CENTER STAGE DANCE STUDIO

For more than two decades, Center Stage Dance Studio has provided a foundation in dance education for hundreds of local children and young artists. Founded in 1996 by Donna Leonard, CSDS built a strong reputation as local leaders of dance instruction, training, performance, and mentorship.

Our dance programs are rooted in the foundations of each style that we offer. When you join the *CSDS family*, students will be guided through a dance journey that explores weekly technique & skill-building, creative exploration, goal-setting, performance & choreography skills, and authentic dance knowledge from our esteemed Faculty.

As we enter Season 26, CSDS is led by 2nd generation Director, Christina Leonard. Her goal is for every student to feel accepted, supported, and to build a positive relationship with dance. We strive to achieve this through up-to-date programming, inclusive & adaptive options for young children, open communication with studio families, and a strong support system of professional dance mentors.

Whether you are dancing for the first time or returning for another year of dance studies, we thank you for entrusting your dance education with Center Stage Dance Studio. Your dance journey will be guided by a team of professional mentors who believe deeply in their work and the impact that dance can make on the world around us.

“Dance Lessons are Life Lessons...”

- Christina Leonard, Director CSDS

CSDS SEASON 26 COURSE OFFERINGS

SEPTEMBER 2022 to JUNE 2023

CHILDREN'S PROGRAMS

CREATIVE DANCE / MOVEMENT & MUSIC.....Age 2.5 to 4
KINDERCOMBO (BALLET/TAP COMBO).....Ages 4.5 to 6
KID FUNK & TUMBLE.....Ages 4 to 7
BEGINNER BALLET, 2 LEVELS.....Ages 6 and up
JAZZ & TAP COMBO, 2 LEVELS.....Ages 6 to 9
NEW! LYRICAL & TAP COMBO.....Age 8+, Level 3
NEW! JUNIOR BROADWAY JAZZ.....Age 8+

YOUTH & TEEN PROGRAMS

CLASSICAL BALLET & POINTE
BROADWAY JAZZ 12+
LYRICAL & CONTEMPORARY DANCE
MODERN DANCE
TAP DANCE
STREET DANCE I & II
JUNIOR & SENIOR COMPANY

ADULT PROGRAMS

ADULT BALLET & DEEP STRETCH, ADULT TAP CLASS
FAMILY DANCE / WORKOUT SESSIONS
MORNINGS WITH MADDY

**Adult programs run on an independent schedule from regular weekly classes.*

VIEW OUR CLASS SCHEDULE ONLINE/ IN-STUDIO

***For full course descriptions and details, please view the
Season 26 schedule or visit our website.***

CLASS PLACEMENT: FINDING THE RIGHT FIT

Dance educators and Parents alike know how important class placement is for a student to feel comfortable, confident, and safe in the classroom. *Children's class placement* is primarily determined by age. *Youth & Teen class placement* is guided by a combination of age, ability and experience while considering each dancers goals. If you have previous dance experience and but are new to CSDS, we may recommend a placement class for evaluation. Studio Director, Miss Christina, is an expert in this field and is available to offer her advice & find the best class!

CSDS SEASON 26: GETTING STARTED

Thank you for enrolling at Center Stage Dance Studio.

CSDS operates seasonally on a 30-week dance class & performance schedule. We offer students real advancement in their dance education throughout the season, with a focus on recital preparations during the 3rd semester only.

Each Semester includes 10-weeks of dance class.

- Semester I: 9/13/22 to 11/19/22
- Semester II: 11/29/22 to 2/28/23
- Semester III: 3/1/23 to 5/26/23
- Recital Week: 5/30/23 to RECITAL DAY JUNE 2023.
- Recital Dates will be announced in January 2023.
- Tentative weekends: June 3 or 4 / June 10 or 11

Enrollment Fee:

- All students enrolling in Season 26 at CSDS must complete the online enrollment form available on our website and submit a non-refundable registration fee of \$25 per family.

Classes begin on Tuesday September 13, 2022:

- The full 30-week dance season is divided into 3 Semesters.
- Tuition is due at the start of each semester.
- Most students register for the full season to experience the magic of performing on stage in the annual June recital.
 - Semester 1: Fall 2022
 - Semester 2: Winter 2022
 - Semester 3: Spring 2023
 - Recital Week: May/June 2023

Recital Week & Recital Day

Each season, CSDS presents an annual recital in June. Each individual weekly class will perform a routine in the show along with many soloists from the upper levels at CSDS. Students begin preparing choreography during regular class time in the Spring. ***Recital Week includes an additional week of classes after Memorial Day, and other recital preparation rehearsals.*** Each participating student in the recital will either purchase or rent *one costume for each routine*. All details & costs of recital season will be shared with CSDS families throughout Semester I & II. ***A full Recital Information Packet is sent home in March.***

CSDS SEASON 26: TUITION DETAILS

Paying Your Tuition

- Semester Tuition is due at the start of each new semester.
- Please see Page 6 for all Tuition Details & payment options.
- CSDS Families will receive an email invoice when tuition is due.
- Recital Week fees are separate from your semester tuition.
- Details & cost of recital season will be shared with all families throughout Semester I & II. Please see Page 4 for more information.

Tuition Discounts:

- Tuition is calculated by the *number of hours per week* a CSDS family dances in total.
- Class volume discounts are pre-set for any single enrolled student studying 3 or more hours per week.
- The same volume discounts apply for a full family with more than one child enrolled. See Tuition chart for details.
- Payment plans are available to any family seeking additional support to maintain their child's dance education at CSDS. Please speak directly to Christina to discuss this option.
- ***Pay for the dance season in full by October 1st to receive an additional 5% discount off the total semester tuition.***

Booking Private Lessons

- Students seeking private dance training may sign up for available time with any of our instructors offering sessions. Slots released this Fall.
 - Private & Semi-Private Lesson rate: \$80 per hour (1-2 dancers)
- Private Lessons may be recommended in the case of multiple absences or simply to help focus your skills in a specific area.
- Book 2-week minimum & 8-week max.
- Dates not need coincide with regular semester calendar.

Refund/Account Credit Policies

- No refunds are issued for missed lessons. Students may attend a comparable makeup class at their convenience.
- No refunds are issued for dropped classes. However, a student may switch to a new class when agreed upon.
- In the case of a prolonged injury or illness, a partial credit will be issued to the student account.
- If you have paid for the year-in-full but a class must be dropped during Semester 1, CSDS will issue 50% of the tuition
- After Semester I, no full-year tuition credits will be issued.
- Tuition credits may only be applied to recital week/summer semester.

CSDS SEASON 26: TUITION COSTS

Tuition Payment is due upon receipt of your invoice at the following times:

SEM 1: SEPTEMBER / SEM 2: DECEMBER / SEM 3: MARCH

Discount Rate Weekly Hours Semester Cost Full-Year Cost

CLASS DISCOUNT TABLE	TOTAL WEEKLY HOURS	10-WEEK SEMESTER COST	Full Year Payment Option Additional 5% discount for students studying 2+ hrs/week.
Single Class	1	\$180	\$540
Single Class	1.25	\$225	\$675
Single Class	1.5	\$270	\$810
	1.75	\$315	\$945
Full-Year 5% discount applies.	2	\$360	\$1026
	2.25	\$405	\$1154
	2.5	\$450	\$1282
	2.75	\$495	\$1410
5% class volume discount applies.	3	\$513	\$1462
	3.25	\$555	\$1583
	3.5	\$598	\$1705
	3.75	\$641	\$1827
	4	\$684	\$1949
	4.25	\$726	\$2069
	4.5	\$769	\$2193
	4.75	\$812	\$2314
10% class volume discount applies.	5	\$810	\$2308
	5.25	\$850	\$2423
	5.5	\$891	\$2539
	5.75	\$931	\$2654
	6	\$972	\$2770
	6.25	\$1012	\$2885
	6.5	\$1053	\$3001
	6.75	\$1093	\$3116
	7	\$1134	\$3231
	7.25	\$1174	\$3345
	7.5	\$1215	\$3462
	7.75	\$1255	\$3578
15% class volume discount applies.	8	\$1224	\$3488
	8.25	\$1262	\$3597
	8.5	\$1300	\$3706
	8.75	\$1338	\$3815
	9	\$1377	\$3924
	9.25	\$1415	\$4033
	9.5	\$1453	\$4142
	9.75	\$1491	\$4251
	10	\$1530	\$4360
	10.25	\$1568	\$4469
	10.5	\$1606	\$4578
	10.75	\$1644	\$4687
20% class volume discount applies.	11 to unlimited	\$1584	\$4514

CSDS does not accept Paypal or Venmo for semester tuition payments.

PAY BY CASH, CHECK, MASTERCARD/VISA DURING OFFICE HOURS

M: 3-7pm / T: 2:30-7pm / W: 5:30-7:30 / TH: 2:30-7pm / F: TBD / SAT: 9am-1pm

CSDS SEASON 26: PRACTICES & EXPECTATIONS

Communication & Announcements

The best way to reach CSDS is by email:

info@centerstagestudio.org or call 781-665-5059

- CSDS communicates regular with its families via email.
- Occasionally, a paper notice will be handed out in class.
- Some announcements are posted on Instagram & FB.
- Remember to check dance bags for forgotten papers, and refer to the bulletin board in the lobby when you are able to.

Class Attendance

In case of absences, please call or email in advance whenever possible. Please refrain from texting dance teachers about absences unless there is a reason you cannot reach the studio. When absent, students may take a comparable makeup class. Please call the office to arrange makeup classes.

Weather Cancellations

Any cancellation or schedule change for a class due to inclement weather will be shared in the following ways:

- Email from CSDS, Studio Voicemail, Posted on our website, and shared on Social Media by 12pm on that day.
- If a class has allotted snow days built in to the schedule, a makeup class will not be scheduled. However, if a class must be made up, it will be scheduled after inclement weather has passed.

Classroom Etiquette & Expectations

The Faculty at CSDS is experienced and invested in managing the classroom in positive and effective ways. This includes a kind, empathetic approach, clear instructions and expectations, and offering students corrections during class. Students and teachers should always greet each other at the start of class, and take the opportunity to say thank you before exiting the classroom. Ballet students often take an individual curtsey to their instructors before packing their bags at the end of the class. All CSDS members are asked to adhere to dress code, ask permission before entering or exiting the classroom and show respect to their peers & instructors.

CSDS SEASON 26: STUDIO POLICIES

Arriving to Class

- All dancers should enter through the waiting room (Farwell Ave, downstairs) and should *wait in the waiting room* until called to class.
- Please arrive 10 minutes before your class time. This ensures that students are ready to dance at the start of class, and gives students the chance to socialize before class begins..

Downtime at the Studio

- CSDS is equipped with a small student library and plenty of seating available for students to read, draw, or do homework during any downtime they have at the studio.
- If a student must be dropped off early, they are asked to stay in the waiting room until their class begins.
- Students with multiple classes in a day or with a break between their classes may use the student lounge when available.

Food & Drink Policy

- All students should bring plenty of water to class each day. CSDS will occasionally have bottled spring water available to purchase at the desk for \$1.
- Please keep any snacks in your dance bag until you have a break between classes. Students are allowed to have snacks in the lobby and/or the lounge. We do not allow food in the classroom space at CSDS.

Dismissal & Pickup

- **All students will be dismissed from CSDS' personal entryway on FARWELL AVE (the hill side of CSDS).**
- Please expect your child to be outside of the studio & ready for pickup about 5 minutes after their official class end time.
- Dance class ends at the time listed on the class schedule. Students are then permitted pack their belongings & head out.
- CSDS understands the challenges of parking around the Green St. area. If a parent is not visibly present for pickup, we will escort young children up & down the hill to help find their person.

CSDS SEASON 26: STUDIO POLICIES CONT...

When to Stay Home & Updated Mask Policy

- **CSDS will no longer be requiring masks inside the studio.**
- Faculty & Students alike may choose to wear a mask when the need is called for or if there is moral responsibility to do so.
- If a student displays consistent cold-like symptoms, we ask that they stay home and attend a makeup class when feeling better.
- If a student is feeling under the weather for reasons other than cold/illness, please come to observe class in-person.
- If your child is home due to a Covid exposure or has tested positive for Covid and was recently in class, *please let our office know* so that we may consider the timeline & take next steps when called for.
- CSDS honors parent discretion and wants every student to feel comfortable & safe here in the studio. Please reach out if you wish to discuss any of these policies in more detail.

Media & Publicity

Speaking from a modern day parent's view, CSDS understands the complexities around photographing our children and those photos being on the internet/social media.

- Directors & Faculty will occasionally take a photo during class to highlight an achievement, birthday, or special moment.
- Sometimes, but not always, these photos will be shared on our social media pages or in CSDS publicity materials.
- CSDS respects the privacy of every member of the studio and we do not overshare. However, *if you do not want your child to appear in any photographs, please note your preferences on the Fall enrollment form and confirm your request in person at the front desk in September.*

Dress Code & Appearance

Each style of dance that CSDS offers comes from a tradition of culture, its attire, music, and pioneers. To respect the traditions of all dance styles in an authentic way, all students must adhere to the specific dress code outlined for their class.

- CSDS recommends & supports local dance retailer, *On Your Toes* - Located on Rt. 1 South in Peabody. (978) 536-7077
- If you would like additional resources on where to find dance wear, please try: *Dancer's Image (Newton)*, *Discount Dance Supply (online)*, or *Boys Dance Too (online)*.

CSDS SEASON 26: CLASS DRESS CODE

Look below the chart to see BRAND & STYLE GUIDE

CLASS	BOTTOMS	TOPS	SHOES
Creative Dance	Pink tights	Black leotard	Ballet shoes
Kindercombo	Pink tights	Black leotard	Ballet & Tan Tap shoes
Ballet I & II	Pink tights	Black leotard	Ballet shoes
Boys: Age 3 +	Black dance pants	White crew or v-neck tee shirt	See below, always in Black.
Kid Funk & Tumble	Black dance pants	White crew or v-neck tee shirt	Black or White socks
Street Dance	Black dance pants	Solid tank or tee. CSDS and F.D. t-shirts ok too!	Clean sneakers, FOR DANCE ONLY
Jazz & Tap Combo	Tan/Skintone tights. Black shorts ok.	Black leotard	Tan Jazz & Tap shoes
Lyrical/Tap Combo	Tan/Skintone tights OR Fitted black leggings.	Black leotard. OR Solid fitted black tank/tee.	Tan Tap shoes only needed.
Tap (Level IV & up)	Black dance pants or leggings.	Leotard, Solid tank or tee. CSDS and F.D. t-shirts ok too!	Black Tap shoes, see below for style guide.
Broadway Jazz	Tan/Skintone or Black tights. Black leggings for 12+ ok.	Black leotard. OR Solid fitted black tank/tee.	Black or Tan Jazz shoes (either is acceptable)
Elite Technique	Tan/Skintone or Black tights. Shorts ok.	Black leotard	Bare feet or black crew socks.
Ballet Level III -VII	Pink tights	Black leotard	Ballet shoes
Pointe/Intro Pointe	Pink tights	Black leotard	Pointe shoes
Modern Dance	No tights or roll up tights. Fitted black leggings ok.	Black leotard. OR Solid fitted black tank/tee.	Bare feet

PLEASE SEE NEXT PAGE FOR STYLE & BRAND GUIDELINES



CSDS SEASON 26: CLASS DRESS CODE CONT...

BUNS FOR BALLET & NEAT HAIRSTYLES FOR ALL CLASSES!

TEACHER ASSISTANTS	Please dress accordingly to the class that you are assisting. Warmups, legwarmers, skirts, etc. accepted. Thank you for being a role model at CSDS.
ALL DANCERS	If you have back-to-back classes, students do not need to change their dress code unless it is for Ballet class.

PLEASE PURCHASE THE FOLLOWING BRANDS & STYLES:

BALLET TIGHTS: "Ballet Pink" / Bloch Adapta-toe "Endura", Capezio Hold & Stretch, or Capezio 9 (Level VII only)

BALLET SHOES: Bloch Pro-Lite Series, Bloch #205, or little kids Capezio. So Danca Canvas shoes are for performances only.

TAN/SKINTONE TIGHTS: Bloch Adapta-toe BTAN or Capezio Hold & Stretch. **Check out Capezio online to see their diverse skintone collection.*

JAZZ SHOES: Bloch Neoflex Jazz bootie, comes in TAN & BLACK

TAP SHOES: *Kindercombo:* So Danca #TA35 Tan / *Level I-III:* Bloch #302 Tap-On / *Level IV& up:* Bloch Respect, Bloch J.Sams (adv. only)

POINTE SHOES: Everyone's preference & fit for Pointe shoes is unique to their foot. For first time students, please wait until your teacher gives you instructions to arrange your first shoe fitting. Returning Pointe students, you may schedule your own fittings unless you would like advice from Miss Christina on switching to new shoe.

Thank you for respecting and adhering to the CSDS dress code to the best of your ability. Our combined efforts contribute to a well-respected and professional dance environment!

We understand life happens and you may not always have the right tights or can't find what you need on dance day! CSDS has a limited, gently-used dance wear collection for these occasions. If this is the case, please tell your child they should speak to the Front Desk upon arrival to arrange. Student are asked to take their borrowed items home to wash & return at their next class.

CSDS SEASON 26: YEAR-AT-A-GLANCE

SEPTEMBER 2022 to JUNE 2023

- **Semester I begins September 13th: Tuition Due**
- CSDS REMAINS OPEN ON MELROSE P.S. EARLY RELEASE DAYS:
 - 9/28, 10/5, 11/2, 12/7, 2/1, 3/1, 4/5, 5/3...
- Monday October 10 - CSDS Closed
- Monday October 31 - CSDS Open: *Halloween Schedule to follow*
- Tuesday November 8 - CSDS Open: Election Day
- Friday November 11 - CSDS Open: Veterans Day
- Thanksgiving Break: Tuesday Nov. 22 to Saturday Nov. 26
- **Semester II begins December 1st: Tuition Due**
- Winter Break: CSDS Closed: Wednesday 12/21 to Saturday 1/7
- *Happy New Year 2023! Classes Resume Monday January 9*
- *Move 4 The Movement: CSDS Company performance, Sat. Jan 15*
- Monday January 16 - CSDS Closed: Happy Martin Luther King Jr. Day!
- February Break - CSDS Closed: Mon Feb. 20 - Sat Feb. 25
 - *CSDS Winter Dance Camp during February Break 2023. Stay tuned!*
- **Semester III begins March 1st: Tuition Due**
- **Spring excitement!!** Students & Faculty begin recital prep & choreography.
- March/April 2023: Recital Packet is sent home / costumes are ordered.
- Spring Break: CSDS closed: Monday April 17 - Saturday April 22
- Saturday May 27 to Monday May 29: CSDS Closed: Memorial Day
- Recital Week: 5/30/23 to Recital Day June 2023

THANK YOU FOR CHOOSING CENTER STAGE DANCE STUDIO

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